

### U. P. RAJARSHI TANDON OPEN UNIVERSITY, PRAYAGRAJ

(A State Open University of Uttar Pradesh, Established by U.P. Legislature Act. 10 of 1999)

### APPLICATION FORM FOR ASSISTANT PROFESSOR (CONTRACTUAL)

| Advertisement No.:             |            | Dated:                        |      |            |
|--------------------------------|------------|-------------------------------|------|------------|
| Post Applied For :             |            | PASTE RECENT<br>PASSPORT SIZE |      |            |
| Specialization of the Post (if | PHOTOGRAPH |                               |      |            |
| For office use only            |            |                               |      | WITH CROSS |
| Date of Receipt : / //         | 2023       |                               |      | SIGNATURE  |
| Name & Signature of Receiv     | er:        |                               |      |            |
|                                |            |                               |      |            |
|                                |            | FEE PAYMENT DETAILS           |      |            |
| Demand Draft No./RTGS          | Bank Name  | Branch Name                   | Date | Amount     |
| No.                            |            |                               |      |            |
|                                |            |                               |      | Rs.        |

### PART-A GENERAL AND ACADEMIC INFORMATION

| Name                              | 、           |              |   |         |     |                        |                          |           |        |            |   |
|-----------------------------------|-------------|--------------|---|---------|-----|------------------------|--------------------------|-----------|--------|------------|---|
| (In Block Letter<br>Father's Name | s)          |              |   |         |     |                        |                          |           |        |            |   |
| Mother's Name                     |             |              |   |         |     |                        |                          |           |        |            |   |
| Date of Birth                     |             |              |   |         | Age | e on last da           | te of adver              | tisement: |        |            |   |
| Place of Birth                    |             | Village/City | у |         |     | District               | State                    | Count     | ry     | Pin        |   |
|                                   |             |              |   |         |     |                        |                          |           |        | Code       | e |
|                                   |             |              |   |         | 0   |                        |                          |           |        |            |   |
| Nationality                       |             |              |   |         |     | nder (Male             | Female/                  |           |        |            |   |
|                                   |             |              |   |         | Tra | nsgender)              |                          |           |        |            |   |
| Category                          |             | Sub Category |   |         |     | V.S.                   |                          | Marital   | M      | arried     |   |
|                                   |             | (Encl. No.)  |   |         | (En | cl. No.)               |                          | Status    | Un     | married    |   |
| Religion                          |             |              | 1 |         | Aac | dhaar No.              |                          |           |        |            |   |
| Differently Able                  | d PH (Divy: | ang)         |   | Yes/N   | 0   | If                     |                          | Pe        | ercent | tage of    |   |
|                                   |             |              |   |         |     | Please mo<br>type of c | ention the<br>lisability | Dicabi    |        | oility     |   |
|                                   |             |              |   |         |     |                        |                          | %         |        | Enc<br>No. |   |
| Permanent Add                     | ress        | Village/City |   | Distric |     | Stat                   | e                        | Country   |        | Pin Code   |   |
|                                   |             |              |   |         |     |                        |                          |           |        |            |   |
| Correspondence Address Vil        |             | Village/City | ] | Distric | t   | Stat                   | e                        | Country   |        | Pin Code   | • |
|                                   |             |              |   |         |     |                        |                          |           |        |            |   |
| Contact No.                       |             |              | 1 |         |     | E-mai                  | ID                       |           | I      |            |   |

# Academic Qualifications

| Examination             | Name of<br>the<br>Course | Name of the<br>Board/<br>University | Year of<br>Passing | Percentage<br>of marks<br>obtained | Division/<br>Grade | Subject | Encl.<br>No. |
|-------------------------|--------------------------|-------------------------------------|--------------------|------------------------------------|--------------------|---------|--------------|
| 10 <sup>th</sup> Class/ |                          |                                     |                    |                                    |                    |         |              |
| Equivalent              |                          |                                     |                    |                                    |                    |         |              |
| 10+2/ Hr.               |                          |                                     |                    |                                    |                    |         |              |
| Secondary/              |                          |                                     |                    |                                    |                    |         |              |
| Equivalent              |                          |                                     |                    |                                    |                    |         |              |
| Bachelor's Degree       |                          |                                     |                    |                                    |                    |         |              |
|                         |                          |                                     |                    |                                    |                    |         |              |
| Master's                |                          |                                     |                    |                                    |                    |         |              |
| Degree                  |                          |                                     |                    |                                    |                    |         |              |
|                         |                          |                                     |                    |                                    |                    |         |              |
| Any others              |                          |                                     |                    |                                    |                    |         |              |
| if any                  |                          |                                     |                    |                                    |                    |         |              |
|                         |                          |                                     |                    |                                    |                    |         |              |
|                         |                          |                                     |                    |                                    |                    |         |              |
|                         |                          |                                     |                    |                                    |                    |         |              |
|                         |                          |                                     |                    |                                    |                    |         |              |

# **Research Degree(s)**

| Degree                     | Subject           | Title             | Date of<br>Award | University | Encl. No. |
|----------------------------|-------------------|-------------------|------------------|------------|-----------|
| M.Phil.                    |                   |                   |                  |            |           |
| Ph.D./D.Phil.              |                   |                   |                  |            |           |
| D.Sc./D.Litt.              |                   |                   |                  |            |           |
| <i>Note : Whether</i> 2016 | Ph.D./D.Phil. aw  | varded as per UGC | Regulation-2009, | Yes/No:    |           |
| (if yes, Please gi         | ve documentary pr | oof)              |                  |            |           |

### Particulars of NET/JRF/SLET/GATE etc.

| Name of the Test | Name of the<br>Test conducting<br>body | Month<br>and Year | Roll No. | Subject | Score<br>where applicable | Encl. No. |
|------------------|--|-------------------|----------|---------|---------------------------|-----------|
|                  |  |                   |          |         |                           |           |

#### Field Subject/Discipline: of Specialization under the

#### . **Present Employment Detail (If Employed)**

. . . . . . . . . . .

Department

Subject

| Organization Name | Designation | Date of<br>Appointment | Present<br>Status | Pay Scale/<br>Level | Basic<br>Pay | Grass<br>Salary | Encl.<br>No. |
|-------------------|-------------|------------------------|-------------------|---------------------|--------------|-----------------|--------------|
|                   |             |                        |                   |                     |              |                 |              |

| Designation | Nature<br>of the | Salary with<br>Grade/AGP | Name and<br>Address of | Level<br>(UG/PG) |      | Peri | od of Experience | Encl.<br>No. |
|-------------|------------------|--------------------------|------------------------|------------------|------|------|------------------|--------------|
|             | Post             | Graue/AGr                | Employer               |                  | From | То   | Duration         |              |
|             |                  |                          |                        |                  |      |      |                  |              |
|             |                  |                          |                        |                  |      |      |                  |              |
|             |                  |                          |                        |                  |      |      |                  |              |
|             |                  |                          |                        |                  |      |      |                  |              |
|             |                  |                          |                        |                  |      |      |                  |              |

PG level: .....Years,

UG level.....Years

### **Teaching Experience**

### Research/ Industry Experiences (Post-doctoral Fellow, Research Associate, Research Scientist etc.

| Organization<br>Name | Position Held | Date of<br>Appointment | Perio            | od of Ex | perience | Encl. No. |
|----------------------|---------------|------------------------|------------------|----------|----------|-----------|
| ivanic               |               | reponiencie            | From To Duration |          |          |           |
|                      |               |                        |                  |          |          |           |
|                      |               |                        |                  |          |          |           |
|                      |               |                        |                  |          |          |           |
|                      |               |                        |                  |          |          |           |

Orientation/Refresher Course, Training Courses, Teaching-Learning-Evaluation Technology Programmes, Faculty Development Programmes (not less than one-week duration) attended

| S. No. | Name of the Course | University/             | Sponsoring        | Per  | riod of ( | Course       | Encl. |
|--------|--------------------|-------------------------|-------------------|------|-----------|--------------|-------|
|        |                    | Organizing<br>Institute | Agency, if<br>any | From | То        | Duratio<br>n | No.   |
|        |                    |                         |                   |      |           |              |       |
|        |                    |                         |                   |      |           |              |       |
|        |                    |                         |                   |      |           |              |       |
|        |                    |                         |                   |      |           |              |       |

### PART-B

#### TEACHING, EXAMINATION, PROFESSIONAL DEVELOPMENT, ADMINISTRATION, CO-CURRICULAR AND EXTENSION ACTIVITIES

### (a)Teaching

| S. No. | Course | Paper | Level | Mode of  | Name of     | Perio | d of Ey | xperience | Encl. |
|--------|--------|-------|-------|----------|-------------|-------|---------|-----------|-------|
|        |        |       |       | teaching | Institution | From  | To      | Duration  | No.   |
|        |        |       |       |          |             |       |         |           |       |
|        |        |       |       |          |             |       |         |           |       |
|        |        |       |       |          |             |       |         |           |       |
|        |        |       |       |          |             |       |         |           |       |
|        |        |       |       |          |             |       |         |           |       |
|        |        |       |       |          |             |       |         |           |       |
|        |        |       |       |          |             |       |         |           |       |
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|        |        |       |       |          |             |       |         |           |       |
|        |        |       |       |          |             |       |         |           |       |

| S. No. | Nature of<br>Activities | Description | Name of Institution | Academic Year | Encl.<br>No. |
|--------|-------------------------|-------------|---------------------|---------------|--------------|
|        |                         |             |                     |               |              |
|        |                         |             |                     |               |              |
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|        |                         |             |                     |               |              |

## Administration, Examination, Professional Development, Co-Curricular and Extension Activities

### PART-C

### ACADEMIC/RESEARCH SCORE

(As per UGC Reglation-2018, Page No. 105, published in the Gazette of India, dated

### 18.07.2018)

### **Category 1 : RESEARCH PAPERS IN JOURNALS**

| S.<br>No. | Title with<br>Page nos. | Journal<br>Name,<br>Volume,<br>Year | ISSN<br>No. | Whether<br>Peer<br>Reviewed | factor | Whether<br>Refereed<br>Journal | Journal<br>listed in<br>UGC list or<br>not, Sr. No. | No. of<br>co-<br>authors | Whether<br>main<br>author | API<br>Score | Encl.<br>No. |
|-----------|-------------------------|-------------------------------------|-------------|-----------------------------|--------|--------------------------------|---|--------------------------|---------------------------|--------------|--------------|
|           |                         |                                     |             |                             |        |                                |   |                          |                           |              |              |
|           |                         |                                     |             |                             |        |                                |   |                          |                           |              |              |
|           |                         |                                     |             |                             |        |                                |   |                          |                           |              |              |
|           |                         |                                     |             |                             |        |                                |   |                          |                           |              |              |
|           |                         |                                     |             |                             |        |                                |   |                          |                           |              |              |
|           |                         |                                     |             |                             |        |                                |   |                          |                           |              |              |
|           |                         |                                     |             |                             |        |                                |   |                          |                           |              |              |
|           |                         |                                     |             |                             |        |                                |   |                          |                           |              |              |
|           |                         |                                     |             |                             |        |                                |   |                          |                           |              |              |
|           |                         |                                     |             |                             |        |                                |   |                          |                           |              |              |
|           |                         |                                     |             |                             |        |                                |   |                          |                           |              |              |
|           |                         |                                     |             |                             |        |                                |   |                          |                           |              |              |

#### **Category 2 : PUBLICATIONS OTHER THAN RESEARCH PAPERS**

### 2. (a) (i) Books Authored

| S. No. | Title of Book | Year | Name of the<br>Publisher | Publisher type<br>International/<br>National/State | ISBN<br>No | No of<br>Co-<br>authors | Whether<br>you are<br>the main<br>author | API<br>Score | Encl.<br>No. |
|--------|---------------|------|--------------------------|--|------------|-------------------------|--|--------------|--------------|
|        |               |      |                          |  |            |                         |  |              |              |
|        |               |      |                          |  |            |                         |  |              |              |
|        |               |      |                          |  |            |                         |  |              |              |

### 2. (a) (ii) Edited Books

| S. No. | Title of Book | Year | Name of the<br>Publisher | Publisher type<br>International/<br>National/State | ISBN<br>No | No of<br>Co-<br>authors | Whether<br>you are<br>the main<br>author | API<br>Score | Encl.<br>No. |
|--------|---------------|------|--------------------------|--|------------|-------------------------|--|--------------|--------------|
|        |               |      |                          |  |            |                         |  |              |              |
|        |               |      |                          |  |            |                         |  |              |              |
|        |               |      |                          |  |            |                         |  |              |              |

### 2. (a) (iii) Chapters in Edited Books

| S. No. | Title of chapter<br>with page nos. | Year | Book Title/Editor<br>and Publisher | Publisher type<br>International/<br>National/State | ISBN<br>No | No of<br>Co-<br>authors | Whether<br>you are<br>the main<br>author | API<br>Score | Encl.<br>No. |
|--------|------------------------------------|------|------------------------------------|--|------------|-------------------------|--|--------------|--------------|
|        |                                    |      |                                    |  |            |                         |  |              |              |
|        |                                    |      |                                    |  |            |                         |  |              |              |
|        |                                    |      |                                    |  |            |                         |  |              |              |

### 2. (b) (i) Chapters in Translation works in Indian and Foreign Languages Published

| S. No. | Title with<br>page nos. | Year | Type of<br>Translation | Publisher | ISBN<br>No | Name of<br>Book &<br>Editor | No. of<br>Translators | Whether<br>you are the<br>main<br>Translator | API<br>Score | Encl<br>. No. |
|--------|-------------------------|------|------------------------|-----------|------------|-----------------------------|-----------------------|--|--------------|---------------|
|        |                         |      |                        |           |            |                             |                       |  |              |               |
|        |                         |      |                        |           |            |                             |                       |  |              |               |
|        |                         |      |                        |           |            |                             |                       |  |              |               |

#### 2. (b) (ii) Books in Translation works in Indian and Foreign Languages Published

| S. No. |      | Year | Type of     | Publisher | ISBN | Name of                  | No. of      | Whether             | API   | Encl. |
|--------|------|------|-------------|-----------|------|--------------------------|-------------|---------------------|-------|-------|
|        | Book |      | Translation |           | No   | Author (s)/<br>Editor(s) | Translators | you are the<br>main | Score | No.   |
|        |      |      |             |           |      | ()                       |             | Translator          |       |       |
|        |      |      |             |           |      |                          |             |                     |       |       |
|        |      |      |             |           |      |                          |             |                     |       |       |
|        |      |      |             |           |      |                          |             |                     |       |       |

#### CATEGORY 3 : CREATION OF ICT MEDIATED TEACHING LEARNING PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

#### 3. (a) Development of Innovative Pedagogy

| S.<br>No. | Title of Development of Innovative<br>Pedagogy | Short Description/<br>Contribution | Туре | Level | CEC<br>Approval (if<br>any) | API<br>Scor<br>e | Encl.<br>No. |
|-----------|--|------------------------------------|------|-------|-----------------------------|------------------|--------------|
|           |  |                                    |      |       |                             |                  |              |
|           |  |                                    |      |       |                             |                  |              |

#### 3. (b) Design of new Curricula and Courses

| S.<br>No. | Title of Curricula & Courses | Level | No. of Curricula/<br>Courses | Approval of competent<br>authority (if any) | API<br>Scor<br>e | Encl.<br>No. |
|-----------|------------------------------|-------|------------------------------|---|------------------|--------------|
|           |                              |       |                              |   |                  |              |
|           |                              |       |                              |   |                  |              |

#### 3. (c) MOOCs

| S.<br>No. | MOOCs | Short Description/<br>Contribution | No. of<br>Credits<br>Courses | No. of<br>Module/Lecture | API<br>Score | Encl.<br>No. |
|-----------|-------|------------------------------------|------------------------------|--------------------------|--------------|--------------|
|           |       |                                    |                              |                          |              |              |
|           |       |                                    |                              |                          |              |              |

### 3. (d) e-Content

| S.<br>No. | Level of Contribution | Description of E-Content | Level of<br>Course | No. of<br>Modules | API<br>Score | Encl.<br>No. |
|-----------|-----------------------|--------------------------|--------------------|-------------------|--------------|--------------|
|           |                       |                          |                    |                   |              |              |
|           |                       |                          |                    |                   |              |              |

**CATEGORY 4 : RESEARCH GUIDANCE, PROJECT CONSULTANCY** 

#### 4. (a) Research Guidance

| S.<br>No. | Name of Degree       | Thesis Submitted | Degree awarded | API<br>Score | Encl.<br>No. |
|-----------|----------------------|------------------|----------------|--------------|--------------|
| 1         | P. G. Dissertation   |                  |                |              |              |
| 2         | M. Phil.             |                  |                |              |              |
| 3         | Ph. D. or equivalent |                  |                |              |              |

### 4. (b) Research Projects Completed

| S. No. | Title of<br>Research<br>Project | Funding<br>Agency | Date of<br>Sanction | Grant/ Amount<br>Mobilized | Project<br>Type | Role | Status | API<br>Score | Encl.<br>No. |
|--------|---------------------------------|-------------------|---------------------|----------------------------|-----------------|------|--------|--------------|--------------|
|        |                                 |                   |                     |                            |                 |      |        |              |              |
|        |                                 |                   |                     |                            |                 |      |        |              |              |

### 4. (c) Research Projects Ongoing

| S. No. | Title of<br>Research<br>Project | Funding<br>Agency | Date of<br>Sanction | Grant/ Amount<br>Mobilized | Project<br>Type | Role | Status | API<br>Score | Encl.<br>No. |
|--------|---------------------------------|-------------------|---------------------|----------------------------|-----------------|------|--------|--------------|--------------|
|        |                                 |                   |                     |                            |                 |      |        |              |              |
|        |                                 |                   |                     |                            |                 |      |        |              |              |

#### 4. (d) Research Project Consultancy

| S. No. | Title of<br>Research<br>Project | Funding<br>Agency | Date of<br>Sanction | Grant/ Amount<br>Mobilized | Project<br>Type | Role | Status | API<br>Score | Encl. No. |
|--------|---------------------------------|-------------------|---------------------|----------------------------|-----------------|------|--------|--------------|-----------|
|        |                                 |                   |                     |                            |                 |      |        |              |           |
|        |                                 |                   |                     |                            |                 |      |        |              |           |

#### 5. PATENTS/ POLICY/ DOCUMENT AND AWARD/FELLOWSHIP

#### 5. (a) Patents

| S. No. | Title | Level | Date of<br>Filling | Status | Patent<br>File No. | API<br>Score | Encl. No. |
|--------|-------|-------|--------------------|--------|--------------------|--------------|-----------|
|        |       |       |                    |        |                    |              |           |
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|        |       |       |                    |        |                    |              |           |

#### 5. (b) Policy Document

| S. No. | Title | Funding<br>Agency | Submission/<br>Approval Date | Name of the<br>Bodies | Level of<br>Policy | API<br>Score | Encl.<br>No. |
|--------|-------|-------------------|------------------------------|-----------------------|--------------------|--------------|--------------|
|        |       |                   |                              |                       |                    |              |              |
|        |       |                   |                              |                       |                    |              |              |
|        |       |                   |                              |                       |                    |              |              |

#### 5. (c) Awards/Fellowships

| S. No. | Name of the        | Date of Award | Awarding Body/ | Level                               | API   | Encl. |
|--------|--------------------|---------------|----------------|-------------------------------------|-------|-------|
|        | Awards/Fellowships |               | Organization   | (International/<br>National/ State) | Score | No.   |
|        |                    |               |                |                                     |       |       |
|        |                    |               |                |                                     |       |       |
|        |                    |               |                |                                     |       |       |

#### CATEGORY 6. INVITED LECTURES / RESOURCE PERSON / PAPERS PRESENTATION IN SEMINARS/ CONFERENCES / FULL PAPER IN CONFERENCE PROCEEDINGS

(Papers Presented in Seminars / Conferences and also published as Full Paper In Conference Proceedings will be counted only once)

| S.<br>No. | Title of<br>Lecture/Paper/Sessio<br>n | Name of<br>Programme<br>with Date | Organizing<br>Body/Agency | Level<br>Internationa<br>l/<br>National/sta<br>te | Within<br>Country<br>or<br>Abroad | API<br>Score |  |
|-----------|---------------------------------------|-----------------------------------|---------------------------|---|-----------------------------------|--------------|--|
|           |                                       |                                   |                           |   |                                   |              |  |
|           |                                       |                                   |                           |   |                                   |              |  |
|           |                                       |                                   |                           |   |                                   |              |  |

#### THE MOST SIGNIFICANT FIVE RESEARCH PUBLICATION

| S.<br>No. | Title of paper with Page nos. | Journal/Book Name<br>Year | ISSN/<br>ISBN<br>No. | No. of co-<br>authors | Whether<br>main<br>author | API<br>Scor<br>e | Encl.<br>No. |
|-----------|-------------------------------|---------------------------|----------------------|-----------------------|---------------------------|------------------|--------------|
| 1.        |                               |                           |                      |                       |                           |                  |              |
| 2.        |                               |                           |                      |                       |                           |                  |              |
| 3.        |                               |                           |                      |                       |                           |                  |              |

# PART-D

# **OTHER RELEVANT INFORMATION**

| tate the                              |
|---------------------------------------|
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| fy.                                   |
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| If yes,                               |
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| name of                               |
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**6.** Reference of Persons with or under whom candidate has worked, or who have intimate knowledge of his/her work

| S. No | Name | Address | E-mail | Mobile No. |
|-------|------|---------|--------|------------|
|       |      |         |        |            |
| 1.    |      |         |        |            |
|       |      |         |        |            |
| 2.    |      |         |        |            |
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|       |      |         |        |            |

7. Any other relevant information, if not given above

| <br> | <br> |
|------|------|
| <br> | <br> |
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| <br> | <br> |

#### SUMMARY OF THE ACADEMIC/RESEARCH SCORES

| S. N.         | Academic/Research Activity  | Total Research Score<br>claimed by the<br>candidate | For office<br>use only<br>Research<br>Score<br>verified |
|---------------|---|---|---|
| 1.            | Research Papers in Peer- Reviewed or UGC listed Journals  |   |   |
| 2.            | Publications other than Journals  |   |   |
|               | <ul> <li>(a) Books Authored</li> <li>(b) Edited Book</li> <li>(c) Chapters in Edited Book</li> <li>(d) Translation Work (Book/Chapter)</li> </ul>     |   |   |
| 3.            | Creation of ICT mediated teaching learning<br>pedagogy and content and development of new<br>and innovative courses and curricula                     |   |   |
|               | <ul> <li>(a) Development of Innovative Pedagogy</li> <li>(b) Design of new Curricula and Courses</li> <li>(c) MOOCs</li> <li>(d) E-Content</li> </ul> |   |   |
| 4.            | Research Related<br>(a) Research Guidance<br>(b) Research Projects Completed<br>(c) Research Projects Ongoing<br>(d) Research Project Consultancy     |   |   |
| 5.<br>(a & c) | Patents and Award/Fellowship Related<br>(a) Patents<br>(c) Awards/Fellowships   |   |   |
| 5. (b)        | *Policy Document  |   |   |
| 6.            | *Invited Lectures/Resource Person/ Papers Presentation<br>in Seminars/Conferences/Full Paper in Conference  |   |   |

| Proceedings   |  |
|---|--|
| (Papers Presented in Seminars/Conferences and also        |  |
| published as Full Paper in Conference Proceedings will be |  |
| counted only once)  |  |
| Total Score   |  |
| Final Score (After applying 30% capping in 5(b) & 6)      |  |

(\*Note: \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5 (b) Policy Document and 6 Invited Lectures/Resource Person/Papers Presentation shall have an upper capping of 30% of the total research score of the teacher concerned.)

**LIST OF ENCLOSURES:** (please attach self attested copies of certificates, sanction orders, papers etc. wherever necessary)

| 1.  | 11. | 21. |
|-----|-----|-----|
| 2.  | 12. | 22. |
| 3.  | 13. | 23. |
| 4.  | 14. | 24. |
| 5.  | 15. | 25. |
| 6.  | 16. | 26. |
| 7.  | 17. | 27. |
| 8.  | 18. | 28. |
| 9.  | 19. | 29. |
| 10. | 20. | 30. |

#### DECLARATION

I,.....S/o or D/o..... hereby declare that the information given above by me are complete, correct and authentic. In case of concealment/suppression detected, of any facts, my application is liable to be rejected/employment terminated, as the case may be, without any notice or compensation.

Date: Applicant Place: Name & Signature of the

### **RECOMMENDATION OF EMPLOYER, IF IN SERVICE**

| Dr./Shri/S   | mt./Km  | ••••• | is     |
|--------------|---|-------|--------|
| working      | as  | in    | this   |
| institution. | His/Her application form is hereby forwarded. In case he/she is appoint | ted   | for, I |
| would have   | e no objection to relieve him/her to join the said post.                |       |        |

Place: Date : Signature of the head of the institution Full name & Designation with seal