

## AECEG

### अंग्रेजी में योग्यता संवर्धन कार्यक्रम

#### Ability Enhancement Course in English

##### Block-1 English-I

- Unit-1** Reading Comprehension – Passage for reading from George Orwell : Animal form, Glossary Vocabulary, Grammar and usage – concord of number and person be, do, have, writing.
- Unit-2** Passage for reading. Human Environment by India Gandhi, Vocabulary.
- Unit-3** Passage for reading : The Nightingale and the rose, by oscawild, vocabulary, Grammar : The past indefinite, Past continuous, Present perfect tense, present perfect continuous tense.
- Unit-4** Passage for reading : Deth in the Kichen by milward Kennedy, Grammar : Past Indefinite tense, Past perfect tense.
- Unit-5** Listening comprehension, conversation, pronunciation-letters and sounds, word stress.
- Unit-6** Listening Comprehension : Talk : the Scientific method, conversation, pronunciation, English novels.

##### Block-2 English-I

- Unit-7** Reading Comprehension – Story Norah Burke : the Baby sister, Grammar and usage – use of the past perfect tense.
- Unit-8** Reading Comprehension : Story O, theory : Witches leaves, Grammar and usage – simple present tense, present continuous tense, Rewriting a story in an abridged form.
- Unit-9** Reading comprehension : Autobiography – passage from India Gandhi : A page from the book of memory, Grammar and usage: Articles, writing : Essay – should the death penalty by abolished ?
- Unit-10** Reading comprehension : The time kinds of workers, vocabulary. The suffixes –er-or-ary-cer, ier, grammer and usage, types of sentences, writing. Essay based on diagram : Classification of vertebrates.
- Unit-11** Listening Comprehension : A lecture on the burden of women in the villages. Conversation. A dialogue between two passengers on a railway train. Pronunciation : English Consonants.
- Unit-12** Listening Comprehension : A talk on dreams. Conversation: Dialogues taking about the dreams one had recently, Pronunciation : stress and rhythm, vowed contrasts, reading words from phonetic. transcription.

### **Block-3 English-I**

- Unit-13** Reading Comprehension – Detective story Agatha Christie, The Jewel Robbery at the grand metropolitan, grammar and usage- Question patterns, writing – Rewriting a story from the point of view of one of the characters.
- Unit-14** Reading Comprehension – Autobiography Ved Mehta : A world of four senses, Grammar and usage : Prepositional phrases, participial phrases : Phrasal verbs, relative clauses, writing : A short composition based on the passage read.
- Unit-15** Reading Comprehension – Doris Lessing : A mild attack of locusts, Grammar and usage – Adverbial clauses, writing. Descriptive composition based on the passage read.
- Unit-16** Reading Comprehension : Myster story Wibla Cather : The affair at grover station, Exercise on vocabulary, Grammar and usage : Direct and Indirect speech, writing : Narrative composition.
- Unit-17** Listening Comprehension : Talk Life of Albert Einstein, Conversation. A dialogue between a teacher and a student who has just passed the higher secondary examination.
- Unit-18** Listening Comprehension : Talk Authony R. Michaelis Science and politics, conversation Asking for permission, Pronunciation, consonants, contracted forms.

### **UGFEG-02**

### **Foundation Course in English-II**

#### **Block-1 English-II**

- Unit-1** Writing paragraphs 1 – The topic sentence, developing the topic, coherence, punctuation : the full stop.
- Unit-2** Writing paragraphs 2 – The development of a paragraph – description, cause and effect, definition, comparison and contrast.
- Unit-3** Writing a composition – A model composition for study, types of composition, what you must do before writing your compassion, Factors to keep in mind when writing your composition.
- Unit-4** Expository composition – Development of an expository composition, A model composition.
- Unit-5** Note-Taking-1- How to read, specimen notes, Reduction devices, Passage four note taking, Headings and subordinate points.
- Unit-6** Writing reports 1- Reporting events- Different Stages in writing impart, types of report, reporting an event.

#### **Block-2 English-II**

**Unit-7** Argumentative composition-1- Persuasive and argumentative composition, composition and argument.

**Unit-8** Argumentative composition-2- Inductive and deductive methods, Fallacies, Non rational ways of writing, A model passage.

**Unit-9** Note taking -2 use of tables and Diagrams – Organisation of notes : Tables, organization of note : Diagrams.

**Unit-10** Writing reports-2 Reporting meetings and speeches – reporting a meeting, Reporting a speech, Punctuation: Quotation marks.

**Unit-11** Writing summaries -1 – The technique of summarizing.

**Unit-12** Writing Summaries – 2

### **Block-3 English-II**

**Unit-13** Writing paragraphs-3 – Chronological sequence, spatial Relationships, class relationships.

**Unit-14** Narrative Composition-1- Writing a narrative composition, Factual report.

**Unit-15** Narrative composition-2- Samples of writing, style.

**Unit-16** Writing reports-3 – Reporting interviews – Different stages in conducting interviews, Reporting an interview, punctuation : The apostrophe, Usage, Word study.

**Unit-17** Writing reports-4 Reporting Surveys – Various stages in conducting a survey, collection of data, Reporting a survey.

**Unit-18** Writing summaries-3- Techniques of summarizing.

### **Block-4 English-II**

**Unit-19** Descriptive Composition-1 – Describing persons size. Build and Age, Educational Qualifications and work experience, Facial features and expression, Gestures and Gait, Habits, Dress, Likes, Dislikes and general nature, activity.

**Unit-20** Descriptive Composition-2- Describing plans and objects- Location and size, sounds and smells. The objects Associated with a place, Describing particular objects, Activity.

**Unit-21** Descriptive composition-3 – Describing conditions and processes.

**Unit-22** Note taking-3- A good listener, Some basic equipment for note taking parts of a lecture, taking notes from a lecture, Reconstructing notes.

**Unit-23** Writing reports-5- Reporting experiments- various steps in conducting an experiment, Reporting and experiment, examples of reports, punctuation : commas.

**Unit-24** Summing Up-writing paragraph, composition, note taking writing reports, writing summaries.

